

# BHARAT SCOUTS AND GUIDES, \_\_\_\_\_

## STATE BYE-LAWS

1. **Name** : The name of the State Association shall be called 'The Bharat Scouts and Guides \_\_\_\_\_'.

2. **Commencement**: These Bye-Laws shall come into force on the date of approval by the Chief National Commissioner.

3. **Definition** : (i) 'Association' means the Bharat Scouts and Guides State Association ;

(ii) 'Memorandum of Association' means of the Bharat Scouts and Guides ;

(iii) 'Rules' means the Rules of the Bharat Scouts and Guides;

(iv) Words and expressions used in these Bye-Laws shall, unless otherwise provided in the Bye-Laws, have the same meaning assigned to them in the Memorandum of Association and the Rules.

### 4. MEMBERSHIP:-

(i) Subject to the provisions of the Memorandum of Association and Rules, membership of the State Association is open to citizens of India residing in the territory of \_\_\_\_\_ and who subscribe to the Aims and objects of the Bharat Scouts and Guides, provided, however, any citizens of any other Nation may be admitted as a member as provided for in the Rules with the approval of the Chief National Commissioner.

(ii) The membership of the Association shall consist of four kinds, namely-

(a) General Members

(b) Life Members

(c) Ordinary Members

(d) Members of the District or Divisional and Local Association

(e) Special Members.

(f) Institutional Members

(a) **General Members**:- (i) General Members are the beneficiaries i.e. Bunnies, Cubs, Bulbuls, Scouts, Guides, Rovers, Rangers, Lone Scouts/Guides/Rovers/Rangers, Air/ Sea/Grameen Scouts/Guides/Rovers/Rangers, Venture Scouts/Guides, Scouts/Guides/Rovers/Rangers of Extension Branches registered as such.

(ii) Adult Leaders i.e. Scouters, Guiders, Commissioners who holds valid warrants and trainers who hold Honourable Charge.

(b) **Life Members**:- A person who desires to become a Life Member shall present an application for enrolment as such and he shall pay along with the application not less than Rs. \_\_\_\_\_/- The application shall furnish in the application form III as given in the Appendix and an affirmation that he/she subscribes to the Aims and Objects of the Bharat Scouts and Guides.

(c) **Ordinary Members**:- A person who desires to become an ordinary member of the Association shall present an application for enrolment as such and he/she shall pay along with the application an annual subscription of Rs. \_\_\_\_\_/- or such sum as may be prescribed from time to time by the State Executive Committee. The application shall furnish in the application form III as given in the Appendix and an affirmation that he/she subscribes to the Aims and Objects of the Bharat Scouts and Guides.

The application shall be addressed to the State Secretary, who shall place the same before the State Executive Committee as its next meeting; the state Executive Committee shall decide on the admission of the person as an ordinary member and decision shall be final.

On admission, membership shall commence from the date of application.

(d) **District/Divisional/Local Association Members** are also the member of the State Association but they will not be eligible to participate in the election process unless otherwise they are member of the State Council by virtue of their post.

(e) **Special Member**:- As regard Special Member, the State Secretary shall maintain a Register of Roll of Members and the members of Association shall sign in the State Association for the purpose of section 12 of the Societies Registration Act, Provided, however they have not resigned or ceased to be member under the Memorandum of Association and the Rules.

(f) **Institutional Members**: Any Institution can become a member of the State Association by paying a subscription fee of **Rs. \_\_\_\_\_/-** annually. The Institute will be represented by their head of the Institution. These members are also not eligible to participate in the election process as stated in (d) above.

5. **State Council**: The State Council consists as per BSG Rule 45.

5. (a) **General Meeting**:

(i) The State shall hold every year a General Meeting of the State Council called the Annual General Meeting. The State Executive Committee in consultation with the President shall decide the time, date & place of meeting. Notice to members be issued not less the **Forty days** before the date of meeting. The State Secretary shall send the notice of the meeting by Speed/Registered/Courier post. The notice may also be sent by email if the members have provided their email id. The notice and other details may also be made available on the official website of the State.

(ii) The notice shall be deemed to have been duly served on the date notice is posted for which purpose the State Secretary shall maintain a dispatch register in which he shall enter the name and address of the member to whom the notice is sent and the date on which the notice is sent.

(iii) The State Secretary shall sent copies of resolutions and subjects to be considers at the ordinary annual meeting not less than **Thirty days** before the date of the meeting, in the manner provided in Bye-Law 5, sub-clauses (a) (i) and (ii) above.

5. (b) **Special General Meeting** : The State Chief Commissioner or the State Executive Committee shall convene a Special General Meeting in Consultation with the President to transact a particular purpose or for consideration thereof according to the rule and regulation of the Bharat Scouts & Guides. The notice of the meeting along with the subject shall be sent to every member of the State Thirty days previous to the date of the Special General Meeting. The notice shall be sent in the manner provided in the Bye-Law 5(a)(i & ii).

**6.Meeting of the State Executive Committee :-**

The State Secretary with the consent of the State Chief Commissioner shall send notice of the meeting of the State Executive Committee not less than **twenty-one days** before the date of the meeting; the notice shall specify the time, date and place of the meeting and the agenda for the meeting; the notice of the meeting shall be sent in the manner provided in Bye-Laws 5, sub-clauses (a) (i) and (ii) above.

**7.Couduct of Elections :**

Election of President, Vice-President and the State Chief Commissioner :-

i) The President, the Vice-President and State Chief Commissioner shall be elected by the State Council at an ordinary meeting.

ii) The State Secretary shall send notice of the meeting together with the latest list of members of State Council not less than **sixty days** before the date of the election and calendar of events specifying the time, date, place of election.

iii) Only a person eligible under the Rules shall be nominated for the office of the President or the Vice-President or the State Chief Commissioner or State Executive Committee or Finance Committee.

iv) The nomination shall be made in Form-I (Appendix)

v) The proposer and seconder shall be member of State Council.

vi) The nomination shall be signed by the proposer or the seconder and the candidate.

vii) A member may subscribe either as proposer or seconder only as many nominations as there are vacancies.

viii) The nomination shall reach the State Secretary who shall be the Returning Officer, not less than **thirty days** before the date of the meeting.

ix) A nomination which is not in the prescribed form, or which does not reach the State Secretary before the time and date prescribed or which is not signed by the proposer, or seconder or the candidate or which contains the name of a person as a candidate who is not eligible to be nominated to the office or of propose or second shall be invalid. In case of over writing also, the nomination shall be treated as invalid.

x) The State Secretary who is the Returning Officer shall scrutinize the nomination on the next day of the last date of receipt for scrutiny and declare nomination as valid or invalid.

xi) The State Secretary shall prepare a list of valid nomination and publish it on the notice board of the State Headquarters & website, and send a copy to the contesting candidate for information **28 days** before by speed/registered/courier post.

xii) Any candidate may withdraw his/her candidature by written intimation signed by him and delivered to the State Secretary either in person or by registered/speed/courier post within 15 days and on the date fixed for withdrawal.

xiii) On the expiry of the time and that fixed for withdrawal, the State Secretary shall prepare a list of consisting candidate and publish it on the Notice Board & website of the State Headquarters on the next day.

xiv) If the numbers of candidate duly nominated is equal to the number of vacancies, the State Secretary shall declare he candidates duly elected; if the number of candidates duly nominated is less than the numbers of vacancies, the State Secretary shall declare the candidates duly elected and arrange for fresh election for the remainder of the vacancies and shall fix the time and dates for receipt of nomination scrutiny, withdrawal and poll, if necessary.

(xv) If the numbers of duly nominated candidates is more the numbers vacancies, an election shall take place at the meeting of the State Council and election shall be by secret ballot

(xvi) Every numbers shall have only one vote; where the numbers of vacancies is more than one, each member shall have as many votes as there are vacancies, provide, however, no member shall cast more than one vote for each candidate; no vote shall be given by proxy.

(xvii) The ballot paper shall be in the form II (Appendix) and shall contain the names of the candidates in the alphabetical order.

(xviii) The ballot paper shall bear the official seal of the State Association and initial of the Returning Officer on each ballot paper such of the Ballot Paper which does not bear the seal and initials are liable to be rejected.

(xix) (a) The State council shall at its annual meeting decide the time and place during which voting shall take place .

(b) The member who receives the ballot paper shall cast his /her in a compartment provide for the purpose and put seal ' X ' provided for the purpose against the candidates choice and imbrues ballot in the ballot box.

(xx) On completion of the voting as fixed by a General Meeting the returning officer with the Assistance of tellers shall count the votes openly before candidates/Agents or the members present. The State Council shall nominate as many as required the tellers to assist the returning officer to count the votes polled.

(xxi) A ballot paper shall be invalid:

(a) If it is in the prescribed form and does not bear the seal of the State Association and initial of the Returning Officer; or

(b) If it bears the signature of the voter or any mark by which the voters becomes recognizable; or

(c) If it does not contain the seal ' X ' mark against any candidates or if it contains the seal 'x' mark against more one candidate, in case were only one person is to be elected or if it contains more seal, 'x' marks than the numbers of candidates to be elected to the office ; or

(d) If it is not clear as to the person in whose favour the vote is cast.

(xxii) A person who secures the highest number of vote shall be declare elected first and next highest number of vote obtain will be declare elected next if there are more than one vacancies

(xxiii) In the event of equality of vote, the decision shall be determined by drawl of lot in front of the candidates or their representative.

#### **8. Election to the State Executive Committee :**

(i) State Council shall elect from among the representative of District Association on State Council as per Rule 65-1-b, c, d & e

(ii) The Bye-Law 7(i) (ii), (iv) to (xvi) shall apply to such election.

(iii) The ballot paper shall contain the names of the contesting candidates in column arranged in accordance with the district to which the Candidates belong, in the alphabetical order.

(iv) The Bye-Law 7 (ii) to (xxiii) except (xvii) shall apply.

(v) The election of representative may be held by post ballot if required so. The ballots will be kept in the separate boxes which will be opened at the time of counting of votes for other office bearers. The voting may also be done during the election if postal ballot is not possible. But only one

methodology will be used as may be decided by the Returning Officer. In case of election by Postal Ballots, Ballot papers in a sealed envelope shall be sent to the representatives at least **25 days** before the election and last date of receipt of the sealed ballot by speed/regd/courier post will be **5 days** before the election.

**9. The State Treasurer:**

The State Chief Commissioner will appoint the State Treasurer in consultation with the State Executive Committee from among the general members of the Association

**10. Election of four members to the Finance Committee:**

(i) The State Council shall, along with the election of the President, the Vice-Presidents, State Chief Commissioner and members of the State Executive Committee, elect four members to the Finance Committee from among the members of the State Council, at least two of whom shall be a woman. If no nomination is received from the women, vacancies will be filled by men or vice versa.

(ii) The Bye-Laws applicable to the elections of other office-Bearers and the members of the State Executive Committee shall apply with such modification as may be necessary.

(iii) Every member shall have as many as four votes each, but only one vote shall be cast in favour of one candidate.

(iv) The candidates who secure the highest numbers of votes shall be declared elected.

11. In case of any dispute, the NHQ Rules and Bye Laws will be refer and even though if any dispute, the decision of the Chief National Commissioner will be final.

12. These Bye Laws are duly recommended by the State Executive Committee in its meeting held on \_\_\_\_\_ and approved at the meeting of the State Council held at the **Conference Hall of the State Head Quarters of Bharat Scouts and Guides on 9<sup>th</sup> January' 2015.**

**13. These Bye Laws shall be effected from the date of approval of the Chief National Commissioner.**

**STATE SECRETARY**

**OFFICIAL SEAL**

NB for states: No. of days required for the Notices or election process can be increased or decrease by the States as per their need but it should not be less than the days provided in the rules.

THE BHARAT SCOUTS AND GUIDES, \_\_\_\_\_ STATE

Election to the Office of .....

NOMINATION PAPER

I propose the name of ..... as a candidate for election to  
the office of.....

Date:

Signature of the Proposer

( )

Sl. No. if any

I second the name of..... as a candidate for the election  
to the office of .....

Date:

Signature of the Seconder

( )

Sl. No. if any

I.....am willing to serve, if elected.

Date:

Signature of the Candidate

Sl. No. if any

THE BHARAT SCOUTS AND GUIDES, \_\_\_\_\_ STATE

Election to the Office of .....

Ballot Paper

Sl.No.	Name of Candidate	Cross(X) Mark in favour of desired candidate
1.		
2.		
3.		
4.		
5.		

office seal & initial of the Returning Officer

APPLICATION FORM

To,

The State Secretary,  
Bharat Scouts & Guides

\_\_\_\_\_ STATE

Sir,

I apply for admission as a Life Member/an Ordinary Member of the Bharat Scouts & Guides.

Particulars are given below:

Name ( in block letters): \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Age : DOB: \_\_\_\_\_ AGE as on 01.04.\_\_\_\_ ): \_\_\_\_\_

Email Id: : \_\_\_\_\_ Mb./Tel No. \_\_\_\_\_

Occupation : \_\_\_\_\_

Educational and Other : \_\_\_\_\_

qualification

Service done to the Movement: \_\_\_\_\_

Affirmation

I hereby affirm that I subscribe to the Aims and Objects of the Bharat Scouts & Guides. I hereby pay the sum of Rs.10000/-/ Rs. 100/- by cash/Cheque No. \_\_\_\_\_

Signature of Applicant

( )

Date.....

**Recommendation**

We recommend the above applicant for admission as a Life Member/an Ordinary member of the Association.

- 1. Signature of Member  
( )
- 2. Signature of Member  
( )

The membership receipt No..... dt. ....

The membership is accepted by the State Executive Committee in its meeting held on .....

STATE SECRETARY